MASON RUN HIGH SCHOOL
SCHOOL BOARD MEETING
MINUTES

East Columbus Drop Back In, (an Ohio Not for Profit Corporation), Trade Name: Mason Run High School (the "School"), held a Board Meeting on September 17, 2015 (the "meeting").

Board Members in Attendance:
Anthony Forte, Chairman
Kimberly Gibson, Vice Chairwoman
Desmond Bryant
Cynthia Rees
Stefan T. E. Thomas

Guests in Attendance:
Joe Palmer, Vice President of Development, Cambridge Education
John Risner, Regional Director of Operations, Cambridge Education
Thomas Rogan, Program Director, Central High School
Jason Knight, Program Director, Mason Run High School
Jason McMillin, Fiscal Officer, Massa Financial Solutions
Christopher Burch, Legal Counsel, Callender Law Group
Emmy Partin, Policy Liaison, The Callender Group
Anne Trakas, School Board Liaison, The Callender Group
Sean McCarter, Attorney, Sean McCarter Law Office

1. **Call to order**
   The meeting was called to order at 7:28 p.m. by Chairman Forte. The Chairman noted a quorum was present.

2. **Approval/Adoption of minutes from the August 27, 2015 Board meeting**
   The minutes from the August 27, 2015 Board meeting were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Ms. Gibson to adopt the minutes from the August 27, 2015 Board meeting without amendment, seconded by Ms. Rees, the Motion passed by unanimous affirmative vote.

Roll Call: Board Member	AYE	NAY	OTHER *(abstain, absent, etc.)*
Anthony Forte Chairman	✓		
Desmond Bryant	✓		
Kimberly Gibson	✓		
Cynthia Rees	✓		
Stefan T.E. Thomas	✓		

3. **Reports and Updates**

   a. **Operator Report (EdisonLearning)**

   Mr. Knight and Mr. Risner gave the Operator Report. There was discussion regarding the School facility. There was discussion regarding the School demographics by school grade, and the student/teacher ratio. There are a few French-speaking students, and discussion commenced on services to students, including the possibility of STEM funds.

   Discussion continued regarding marketing and recruitment efforts. School Ambassadors have been engaged to canvass the neighborhood, attend events, and facilitate application completion. Yard signs, radio and Pandora advertisements were discussed as components of the media campaign for recruitment. There was discussion regarding the Social Media component of recruitment and retention.

   There was discussion regarding a tour of the School once the facility preparations are complete. There was discussion regarding possible Grand Opening events.

   b. **Sponsor Report (ERCO)**

   No representative present for the meeting.

   c. **Treasurer Report (Massa Financial)**

   Mr. McMillin gave the Treasurer Report. The School received funding according to the prior year's FTE, at approximately 36 FTEs. The School's October payment is anticipated to address actual enrollment. Adjustments may need to be made after all obligations from the previous year are received and addressed.

   The expenses of the School at the new location were discussed. Expenses exceed revenues at this time; as there were significant capital outlays for furniture, equipment, etc. There is an evaluation underway to determine if financing might be a possibility for the School.

   d. **Legal Update (Callender Law Group)**

   Mr. Burch gave the Legal Update. There was discussion regarding proposals for changes in Board compensation, and other potential actions in the legislature that may affect community schools.

4. **Committee Updates**

   No Committee Updates for this meeting.

5. **New Business**

   Discussion, Board Compensation Policy

   The topic was tabled for discussion at a future Board meeting.

Discussion, Adoption of Career Advising Policy
The Career Advising Policy was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Ms. Gibson to adopt the Career Advising Policy without amendment, seconded by Mr. Thomas, the Motion passed by unanimous affirmative vote.

Roll Call: Board Member	**AYE**	**NAY**	**OTHER** *(abstain, absent, etc.)*
Anthony Forte Chairman	✓		
Desmond Bryant	✓		
Kimberly Gibson	✓		
Cynthia Rees	✓		
Stefan T.E. Thomas	✓		

Resolution, Adoption of Parent/Student Handbook 2015/2016
The Parent/Student Handbook 2015/2016 was brought forward for consideration by the Board. A discussion was had. Adoption of the Parent/Student Handbook was tabled for further review of the Board. The topic 'Resolution, Adoption of Parent/Student Handbook 2015/2016 will appear under 'Old Business' on the October 2015 meeting agenda.

Resolution, Adoption of Emergency Operations Plan
The Emergency Operations Plan was brought forward for consideration by the Board. A discussion was had. Adoption of the Emergency Operations Plan was tabled for further review of the Board. The topic, 'Resolution, Adoption of Emergency Operations Plan' will appear under 'Old Business' on the October 2015 meeting agenda.

Resolution, Adoption of New Address
The Resolution, Adoption of New Address, was brought forward for consideration by the Board. A discussion was had. The address for the School should be 923 S. James Rd. to reflect the address as recorded on the lease agreement for the School location. Upon Motion duly made by Ms. Gibson to adopt the Resolution, Adoption of New Address without amendment, seconded by Ms. Rees, the Motion passed by unanimous affirmative vote.

6. Old Business

Discussion, Election of Officers
The Election of Officers for the Board was brought forward for consideration by the Board. A discussion was had. The discussion was tabled for consideration by the Board at a future Board meeting. The topic 'Discussion, Election of Officers' will appear under 'Old Business' on the October meeting agenda.

Board Meeting Schedule for the 2015/2016 Academic Year
The Board Meeting Schedule for the 2015/2016 Academic Year was brought forward for consideration by the Board. A discussion was had. There was discussion regarding the location of future Board meetings. Upon Motion duly made by Ms. Gibson to allow the Chairman to sign a lease extension for one month at the 4707 Hilton Corporate Drive location to aid in the transition to a new meeting location without amendment, seconded by Mr. Thomas, the Motion passed by unanimous affirmative vote.

The next meeting of the governing Board of Mason Run High School is scheduled for October 15, 2015 at 6:30 p.m. at 4707 Hilton Corporate Drive, Columbus. Board Liaison Trakas asked to send the meeting notices to interested parties.

The full Board Meeting Schedule for the 2015/2016 Academic Year will appear under 'Old Business' on the October 15, 2015 meeting agenda.

Discussion, Sports and Athletics Programs for Student Enrichment
This topic will appear on a future meeting agenda.

7. **Date/Time/Location of next Board meeting: October 15, 2015 @ 6:30 p.m. 4707 Hilton Corporate Drive, Columbus, OH 43232.**

8. **Adjournment**
There being no further business before the Board, upon Motion duly made by Ms. Gibson to adjourn the September 17, 2015 meeting of the governing board of Mason Run High School, seconded by Mr. Bryant, the Motion passed by unanimous affirmative vote. The meeting was adjourned at 8:22 p.m.

Roll Call: Board Member	**AYE**	**NAY**	**OTHER** *(abstain, absent, etc.)*
Anthony Forte Chairman	✓		
Desmond Bryant	✓		
Kimberly Gibson	✓		
Cynthia Rees	✓		
Stefan T.E. Thomas	✓		

APPROVAL AND ADOPTION OF MINUTES

The Motion to approve and adopt the Minutes from the September 17, 2015 Board meeting of Mason Run High School with / without amendments made by

MS. GIBSON, seconded by MS. REES.

ROLL CALL:

Board Member	AYE	NAY	OTHER *(abstain, absent, etc.)*
Anthony Forte Chairman	✓		
Desmond Bryant			not present
Kimberly Gibson	✓		
Cynthia Rees	✓		
Stefan T. E. Thomas	✓		

Stefan Thomas ~~*Anthony Forte, Chairman*~~
Board Member *Mason Run High School*